



Padder Health Services, LLC

8850 Columbia 100 Pkwy Suite 301
COLUMBIA, MD 21045
Phone: (301) 560-4PHS(747)
Fax: (301) 776-1725

7350 Van Dusen Road Suite 130
LAUREL MD 20707
Phone: (301) 560-4PHS(747)
Fax: (301) 776-1725

11110 Medical Campus Rd #223
HAGERSTOWN, MD 21742
Phone: (240) 203-9000
Fax: (240) 347-4859

8850 Columbia 100 Pkwy Suite 308
COLUMBIA, MD 21045
Phone: (301) 560-4PHS(747)
Fax: (301) 776-1725

8860 Columbia 100 Pkwy Suite 212
Columbia, MD 21045
Phone: (301) 560-4PHS(747)
Fax: (301) 776-1725

10792 Hickory Ridge Road
Columbia, MD 21044
Phone: (301) 560-4PHS(747)
Fax: (301) 776-1725

No-Show and Cancellation Policy

Patient Name: _____ **Date of Birth:** _____

To provide efficient and accessible care to all our patients, Padder Health Services, LLC has implemented the following policy regarding missed appointments and late and/or frequent cancellations.

Policy Details:

- A **no-show** occurs when a patient misses an appointment without notifying us.
- Cancellations and/or **rescheduling** of your appointment must be made with at least **24 hours' notice** to avoid being marked as a no-show.
- **Frequent back-to-back cancellations**, even with notice, disrupt scheduling and patient care. This behavior may result in no future appointments being scheduled or dismissal from the practice.
- A **\$25 fee** will be charged for each no-show or late cancellation without proper notice. This fee must be paid before future appointments can be scheduled.

Enforcement of Policy:

- If a patient no-shows or cancels an appointment without proper notice **three times within a calendar year**, they will be subject to dismissal from the practice.
- After your second no-show or late cancellation, a notice will be sent to the patient reminding them of the policy.

Acknowledgment:

By signing below, I acknowledge that I have read and understand Padder Health Services, LLC' No-Show and Cancellation Policy. I understand that repeated no-shows, frequent back-to-back cancellations, or late cancellations may result in a \$25 fee, no future appointments, or dismissal from the practice.

Patient/Guardian Signature: _____ **Date:** _____
